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### **Position: Researcher**

Reports to: Head: Policy & Regulatory Affairs

Duration: 24-month fixed-term contract

### **Company overview:**

The National Association of Automotive Component and Allied Manufacturers (NAACAM) is the recognized voice of the South African automotive component manufacturing industry. With a membership base of global and local component manufacturing brands, NAACAM leads industry representation, stakeholder engagement, and supports sector development through specialized services. From industrial policy representation to skills development and supplier support, NAACAM is at the forefront of driving growth in the automotive component sector.

### **Role overview:**

As a Researcher at NAACAM, you'll play a pivotal role in supporting the organization's strategic activities. In this role, you'll provide the research and analysis function for NAACAM as well as develop content to aid the continuous public profiling of the association. Your responsibilities will include developing statistical databases, preparing sector reports, and contributing to research papers. With excellent analytical and interpersonal skills, you'll assist in maintaining NAACAM's high-quality standards while delivering on fundamental research activities supporting NAACAM members and the sector at large.

### **Qualification**

A relevant 4-year degree (Economics, Business, Public Policy, Development Studies etc) with excellent academic record is required. Post-graduate degree and 1 year of experience is preferred.

A full role profile is provided below

### **Application:**

To apply, please submit your CV (maximum 2 pages) and cover letter to [recruitment@imizizi.co.za](mailto:recruitment@imizizi.co.za).

Applications close Thursday 28 March 2024.

Successful applicant is to commence employment from 2 May 2024.

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## Role Profile: Researcher

Reports to: Head: Policy & Regulatory Affairs  
Duration: 24-month fixed-term contract  
Applicability: All references to NAACAM below also implies any project or contracts that NAACAM manages for entities under its control

### Role Purpose:

- i. To provide a research and analysis function for NAACAM
- ii. To develop content to aid the continuous public profiling function of NAACAM
- iii. To provide co-ordination support on strategic NAACAM research projects
- iv. To deliver on ad hoc requests not captured below in a manner that satisfies the quality associated with NAACAM as an organization

### Key Performance Areas:

- i. Develop and maintain a database of key statistics for the automotive sector
- ii. Support the preparation of quarterly and annual sector reports for NAACAM
- iii. Support the appointed service providers and specialist advisors in the collection and preparation of relevant data
- iv. Conduct surveys, process, analyze and interpret data and compile reports and presentations on topics deemed relevant
- v. Contribute to the ideation, design and development of high quality research papers and interest pieces on a wide range of relevant topics
- vi. Utilise proven primary and secondary research methods to produce high quality and timely research deliverables e.g. research papers, opinion pieces, etc. on ad hoc topics
- vii. Prepare and deliver concise and professional presentations and briefs to internal senior-level managers and stakeholders
- viii. Co-ordinate and support projects which address key research, policy and regulatory affairs topics relevant to NAACAM and the automotive component sector
- ix. Support member and other stakeholder research and data based queries and projects
- x. Develop and maintain strong relationships with members and stakeholders

### Qualifications, Experience and Personality Traits

- i. Relevant 4 year degree (Economics, Business, Public Policy, Development Studies etc) with excellent academic record
- ii. Minimum 1 year experience preferred but not essential
- iii. Valid SA driver's license
- iv. Strong computer literacy including PowerPoint, Excel, MS Word and Outlook
- v. Strong reasoning, writing, problem solving and analytical skills
- vi. Excellent interpersonal and communication skills
- vii. Self-confident with an ability to work under pressure, multi-task and prioritize
- viii. Strong attention to detail
- ix. Ability to work independently and as part of a team
- x. Willingness and eagerness to grow and learn in a multifaceted role that has a direct impact on the automotive sector as well as South African economy in general.

**Language:** English – Fluent (speak, read and write)

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